

SNETTERTON PARISH COUNCIL

5 August 2020

Members of the public are invited to attend a Meeting of Meeting of Snetterton Parish Council to be held **via video link**, on Wednesday, 12 August 2020 at 6.30 p.m. for the purpose of transacting the following business. It is possible to attend this virtual meeting by computer, notepad, smart phone or similar device, or even (in audio only) using a landline. Please contact the Clerk, preferably by email at snettertonparishcouncil@gmail.com (or failing that on 01953 499980). You will then be sent instructions and password to join the meeting.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. In view of the additional complexity of holding this meeting "virtually", the Chairman will be particularly strict in keeping this section of business as short as possible.
5. **To confirm** the minutes of the meeting held on 30 June 2020 for retrospective signing by the Chairman of the next face-to-face meeting of the Council.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 6.1. [4, Minutes of 20 May 2020] **Position of signs on Harling Road.** Having looked into the issue, County Cllr, Stephen Askew had suggested that, rather than get NCC Highway involved, the best thing might be if the Parish Council contacted Johnston Logistics and Fedex, asking if they would consider relocating their signs. So the Clerk wrote, and has been contacted by Johnston Logistics, who has said that they would move their sign (the upper of the two) to a more suitable position. They also said that the Fedex sign had been

there for about a year before their one, and so if no complaints had been received until the Johnston sign has joined it, their one action might well completely resolve the problem.

- 6.2. [6] **Banking arrangements.** All the changes to the bank accounts the Council requested in September 2019 have now been made by Barclays. The Clerk has therefore been able to submit the VAT refund claim for the last three financial years to HMRC. In normal times this payment would have been received by now, but as a result of the pandemic they are running considerably behind.
- 6.3. [18] **Litter Pick.** Breckland Council has confirmed that at the current time it is not providing any litter equipment or arranging any litter picks due to the global pandemic.
7. **To receive** Correspondence.
 - 7.1. Norfolk Association of Local Councils: *Norfolk ALC Bulletin - 26 June 2020.*
 - 7.2. Norfolk Association of Local Councils Wellbeing: *End June update & webinars.*
 - 7.3. **Clerks & Councils Direct - July 2020.*
 - 7.4. Barclays Bank Plc: *Your Community Account statement - 6 August 2019 - 30 June 2020.*
 - 7.5. Norfolk Constabulary: *New Community Focused Police Priority Patrols.*
 - 7.6. Norfolk Association of Local Councils - Wellbeing: *Norfolk's Local Outbreak Control Plan.*
 - 7.7. Breckland Council: *Briefing: Business and Planning Bill guidance note.*
 - 7.8. Norfolk Constabulary: *Community Update - July 2020.*
 - 7.9. Norfolk Association of Local Councils - Wellbeing: *July tip & new Guest Author.*
 - 7.10. **Barclays Bank Plc: Confirmation of your Mandate Change Request.*
 - 7.11. Norfolk Association of Local Councils: *Norfolk ALC Bulletin - 28 July 2020.*
 - 7.12. PKF Littlejohn: *Data logged - notification of exempt status.*
8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
 - 8.1. **3PL/2020/0775/F: Richard Johnston Ltd, Harling Road.** Erect new chainlink fence along the edge of the Applicant's concrete road and adjacent to the Highway Boundary on Harling Road.
 - 8.2. **3PL/2020/0768/F: Land near the Southern Boundary of Snetterton Business Park.** Change of Use of site from Sunday Market to B1/B2/B8.
 - 8.3. **3PL/2020/0777/O: Land near the Southern Boundary of Snetterton Business Park.** New B1-B2-B8 Unit and new road access. (Outline application.)
 - 8.4. **3PL/2020/0441/F: Pearn Wyatt and Son, Chalk Lane, Snetterton.** Agricultural building for the storage of agricultural machinery and storage and drying of straw. Re-consultation following submission of revised details (a) Site layout with drainage info, covering letter and fan noise levels data, and (b) Flood Risk Assessment & Surface Water Strategy & additional mechanical & electrical equipment information.
 - 8.5. **3PL/2020/0780/F: Land at Chalk Lane.** The construction of an agricultural feed mill (Use Class B2) with ancillary offices and welfare facilities, creation of a new vehicular access and associated infrastructure including silos; engineering; landscaping; and ground works - this is an Environmental Impact Assessment Development.
9. **To receive** an update on recent meetings between some members and (a) the District Councillors, (b) the County Councillor and NCC Highways Development officers, and (c) Paul Downing from Snetterton Business Park.
10. **To agree** to set up a database of email addresses of residents who would like the Council to keep them advised of events of general parish interest, including planning applications which

have the potential to impact the parish, and **to authorise** the Clerk to obtain the express consent of those who have expressed interest, while also referring them to the Council's Privacy Notice.

11. **To consider** appointing Mary Marston to advise the Council on current Planning Applications.
12. **To agree** to suspend Standing Order 7: Previous Resolutions, for the next item so that the matter can be reconsidered.
13. **To reconsider** scheduling monthly Council meetings.
14. **To consider** agreeing to share the cost of subscribing to Zoom Pro with the other four Councils for which the Clerk works, rather than using the free version which has time limitations and does not permit access by telephone.
15. **Finance.**
 - 15.1. **To vire** the sum of £54.00 from the Staff Costs budget (formerly Clerk's salary) to Other Staff Related Costs (formerly Clerk's Mileage Allowance) in order to accommodate the changes made to the way of reporting the costs of Homeworking Allowances in the 2020/21 AGAR.
 - 15.2. **To receive** the Monthly Financial Report.
16. **To decide** on any matters for consideration at next meeting.
17. **To confirm** the date of the next Meeting of the Parish Council as Wednesday, 16 September 2020 at 6.30 p.m., via video link.

Future Meeting dates:

Wednesday, 16 September 2020