

# SNETTERTON PARISH COUNCIL

## Minutes of a Meeting of Snetterton Parish Council held at the World Horse Welfare Centre on Monday 17 May 2021 at 6.00pm.

**Present:** Councillors: Lesley Goldsmith, Jacqueline Romero, Helen Foley (Chair)  
Clerk: Nicola Ledain

**Also present:** 4 members of the public

- 1 Apologies for absence.** Apologies were received and accepted from Cllr. Desmond Skinner and Cllr Amanda Skinner.
- 2 Declarations of interest.** None
- 3 Election of Chairman:** Helen Foley was duly elected as Chair for the ensuing year.
- 4 Minutes.** The minutes of the last meeting held on 15 March 2021 were **agreed**.
- 5 Election of vice-Chairman:** Amanda Skinner was duly elected as vice-chairman for the ensuing year.
- 6 Public participation session.**

The public asked if surrounding villages supported the view of the PC on planning applications as Snetterton felt like a dumping ground for industry.

### **7 Planning.**

#### 7.1 New Applications

PL/2021/0521/F: Land adjoining southern boundary of Snetterton Business Park; Erection of vehicle maintenance workshop, container storage area, car parking and all associated works. The Council AGREED NO OBJECTIONS.

ii. 3PL/2021/0484/F: Panema Trailer Engineering Ltd Chalk Lane Snetterton NR16 2JZ: Extension to the existing production building, to increase the current workshop area and provide additional restroom facilities for the employees. The Council AGREED NO OBJECTIONS

iii. 3PL/2021/0291/F: Snetterton Business Park Eccles NR NR16 2JU: Erection of Two New Commercial Units With Class E(G)(I) (Formerly B1) / B2 / B8 Use and Associated Hardstanding. The Council AGREED NO OBJECTIONS.

7.2 Agri Mill, Chalk Lane – The Council discussed the next steps on the Agril Mill application. The planning committee was discussed and what may happen. The planning consultant was also involved and the Chairman gave an update on his view.

It was important to engage the community with the dates and the progress of the application. There was also a conversation about Historic England and their view on the application.

7.3 Planning Appeals – The Chairman explained that only the applicant of a planning application can appeal against the decision.

### **8 Resignation**

The Chairman announced the resignation of Cllr Des Skinner. The Council thanked all his hard work since becoming a Councillor and he was valued as a Councillor. His knowledge would still be used and he was a valued member of the community. The PC agreed to send him official thanks for his service.

## 9 Highways Issues

**Feedback from Highways meeting:** In a recent meeting with Highways, they had agreed to fix the mess that had been caused on the verges. A member of the PC would meet and show where the main repair was needed. This would need chasing up as the PC were still waiting to hear from Highways England.

**Update on Traffic Survey:** The Chairman updated that Cllr Steve Askew had asked for additional information regarding the traffic survey. This would be chased up.

The Mill Lane sign was broken, which would be reported as well as the 30mph speed sign being knocked down opposite Grange Farm.

10 **Insurance Renewal:** The renewal for 2021/2022 was AGREED at a cost of £332.54

## 11 Finance.

11.1 The financial statement was received. The bank account balances were as follows;

Current account: £2064.11

Savings account: £1600.16

11.2 The Chairman had been in touch with Barclays and the relevant form was signed.

11.3 The following payments were agreed;

11.3.1 Clerk salary: April and May: £366.74

11.3.2 Carol Bailey; Internal Auditor £80

11.3.3 Insurance: £332.54

11.4 End of Year Accounts

11.4.1 The annual accounts for 2020/2021 were received.

11.4.2 The report from the Internal Auditor was received and noted.

11.4.3 The Council APPROVED that the Council was exempt from submitting part 2 of the AGAR to PKF Littlejohn and to sign the Certificate of Exemption for 2020/21 as both receipts and payments for the year were under £25,000

12 **Autumn Community Event:** It was suggested to have an Autumn Community Event for possible September. Cllr Goldsmith agreed to put together some costings for a bbq.

## 13 Any Other Business

There was no other business discussed.

## 14 To receive items for the next agenda

Agri Mill application, community event

15 The next meeting of Monday 4<sup>th</sup> October 2021 was **NOTED**.

**Meeting finished at 7.36pm**

**Confirmed:** .....

**4 October 2021 (Chairman)**